6300 S. Lake Shore Dr.

773.256.0159

# 63<sup>rd</sup> St. Beach House



Last Updated January 18, 2023

Created by the famed designers of New York's Central Park, Frederick Law Olmsted and Calvert Vaux, Jackson Park plays host to this jewel that sits on Chicago's South Lakefront.

Located directly on the sands of Lake Michigan this open-air facility features grand entryways overlooking the bluest of waters.

Choose the covered Promenade with sun-drenched balconies on the second floor, where the breeze of nautical waters sweeps you away or either of the majestic courtyards on the ground level for a whimsical affair.

This multifaceted south side gem has played host to formal dining, community events, and family functions.

## **Event Spaces & Capacity**

Location	Measurements	Banquet Capacity	Cocktail Capacity
Promenade	30'x100' 20'x260'x2'	150-600	1,200
Fountain Courtyard	75'x75' 60'x25'	340	680
Serenity Courtyard	150'x70'	500	1,000
Entire Site		1,500	3,020

Events at the 63<sup>rd</sup> St. Beach House can be hosted from June thru September, except during holiday weekends.



### Additional Rental Information

- \*The set up and break down of your event (including deliveries, pick-ups and tent installation) must take place during the timeframe that you have reserved the facility. Please note that tents/canopies can take at least 2-4 hours to install.
- \*Ceremonies Only (no food, beverage or other event features) may reserve a 4-hour all-inclusive timeframe for 50% of the Rental Fee plus other fees as listed.
- \*Additional hours before 3pm for 8-Hour Events are available for \$320 per hour.
- \*All events must conclude by 10pm (guests must be out of the facility by 10pm and tear-down must be completed by 11pm).
- \* An Additional hour may be purchased to extend your event end time to 11pm for \$450 (11pm-Midnight hour for tear-down/pickups only).
- \* Items can not be left overnight.



QuickTime \*\* and a TIFF (LZW) decompresso are needed to see this picture

### To Book

We do not issue any temporary holds on any dates. To officially reserve the facility we require:

- 1) Special Event Venues Application
- 2) Non-Refundable and Non-Transferable Reservation Down Payment
- 3) \$35 Non-Refundable Application Fee.

The Reservation Down Payment is 50% of the Rental Fee. The Reservation Down Payment will be applied towards your Balance Due, but it is non-refundable for cancellations.

## Parking/Transportation

There is a public pay-and-display parking lot at the 63<sup>rd</sup> St. Beach House and additional paid public parking west of Lake Shore Drive. However, no parking is reserved for private events.



## Inventory

All equipment must be rented from our Preferred Professionals List

## **Additional Information**

#### **CATERING**

- All permittees are required to use a caterer from Preferred Professionals List for ALL FOOD & BEVERAGE (including alcohol and linen). Other than a wedding cake, the client is not allowed to supply any food or beverage.
- All deliveries, set-up, tear-down, and clean-up must be within reservation time
- Cost to be determined by caterer.
- Events are encouraged to contact Preferred Professionals prior to booking a venue.

#### **EQUIPMENT RENTAL**

- All permittees are required to use rental suppliers from Preferred Professionals List
- Cost to be determined by rental supplier.
- Certain rentals can also be coordinated and/or contracted through the caterers.



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## **Additional Information**

#### SECURITY DEPOSIT

- All permittees are required to pay a refundable security deposit. The amount will be refunded approximately 30-45 business days after the event as long as there is no damage to the property and all rules and regulations are followed.
- Violations in which part or the entire security deposit will be withheld include/but not limited to: entering/exiting outside of reservation time, deliveries/pick-ups outside of reservation time, unauthorized vehicles on-site and/or on the grass.

6300 S. Lake Shore Dr. 773.256.0159 x 1



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#### SECURITY OFFICER

- All permittees are required to have at least two (2) Chicago Park District Security Officer(s) on-site during all events. Additional officers may be needed based on the number of guests.
- Cost is factored into the Personnel fee. Additional fees may apply.
- You may also contract additional security officers if you would like additional security to help keep your event private.

#### **INSURANCE**

- The Chicago Park District requires any individual or group hosting an event on Chicago Park District property to obtain General Liability Insurance in the amount of \$1M naming the Chicago Park District 541 N Fairbanks, Chicago IL 60611 as Additional Insured. The Park District also requires the Endorsement issued by the insurance carrier. You may obtain this insurance from any insurance company of your choosing. Serving alcohol will require additional insurance coverage of \$2M.
- For more information, please call 773-256-0159 x 1.

### Buckingham Fountain

Special Event Venues

Berger Park

**Broadway Armory** 

Columbus Park Refectory
Douglas Park
Garfield Park Conservatory
Lincoln Park Conservatory
Northerly Island
Ping Tom Memorial Park
Promontory Point
63rd St. Beach House

South Shore Cultural Center Tiffany Celebration Garden WMS Clark Park Boathouse

#### **ELECTRICITY**

- There is limited electrical power available. Generators may be rented to meet electrical needs.
- Contact 773-256-0159 x 1 for more information.